

**Gloucestershire Local Involvement Network (LINK)**

**LINK Stewardship Board Meeting**

**Wednesday 15<sup>th</sup> June 2011 10.00am to 12.00noon**

**Attendees**

Barbara Marshall Chair	Bren McInerney Vice Chair	Jenny Hincks
Ray Storey	Judy Gazzard	Peter Mannion
Albert Weager	Christine Donald	Val Dyer
Barbara Piranty GRCC	Pamela Dewick GRCC	

1	<p><b>Welcome and Apologies</b> Barbara welcomed everyone to the meeting. Apologies were received from Judi Brown, Robin Agascar and David Hearn</p> <p>BarbaraM welcomed Ray Storey to his first meeting of the LSB.</p>	
2	<p><b>Declarations of Interest</b> There were no declarations of interest</p>	
3	<p><b>Notes of the LINK Stewardship Board Meeting held on 18<sup>th</sup> May 2011</b> It was agreed the notes were an accurate record of the meeting.</p>	
4	<p><b>Matters Arising</b></p> <p><b>Governance Framework</b> No comments had been received from the members of the LSB. The revised documents will be put on the website.</p> <p><b>Quality Account, Care Services</b> The response from Gloucestershire LINK is nearly complete and will be submitted within the deadline date</p> <p><b>Quality Account, Great Western Ambulance Service (GWAS)</b> The LINK Joint Working Group (JWG) have completed the response and will be submitting it within the deadline date once the members of the group have shared it with their LINKs. There is a concern that the trust does not consult the LINK about the Quality Account throughout the year but leave it to the last minute.</p>	<p><b>Pamela</b></p> <p><b>BarbaraM</b></p>

	<p><b>Registration and Monitoring Forms</b></p> <p>No comments had been received from members of the LSB on the revised forms.</p> <p><b>Care Quality Commission (CQC) Compliance Review Report</b> on Gloucester Royal Hospital. Members were asked if they would like a copy of the Action plan. It is understood that the CQC will be following up the review in due course</p>	
5	<p><b>Chairs Report</b></p> <p><b>2gether NHS Foundation Trust</b></p> <p>The meeting with Trish Jay, recently appointed as Director of Quality and Performance, 2gether NHSFT Trust. She is planning to work with LINK throughout the year on the Quality Account rather than waiting till year end. Dr Jane Melton, Clinical Director for Social Inclusion, 2gether NHS Foundation Trust, is now attending the LINK Partners meeting.</p> <p><b>Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT)</b></p> <p>Dr Sally Pearson, Director of Clinical Strategy GHNHSFT met with BarbaraM and BarbaraP to discuss ongoing LINK involvement with the development of 2011/12 Quality Account. It was agreed that a meeting would be arranged with Dr Pearson in January 2012 at the start of the production of the GHNHSFT Quality Account.</p> <p><b>Report to the GHNHSFT</b></p> <p>Dr Pearson requested that all reports should be sent to Dr Harsent, and that future responses would not be joint but be more specific in the actions to be taken by individual providers and commissioners.</p> <p><b>Shadow Health and Wellbeing Board</b></p> <p>The original plan was to hold 2 task group meetings followed by a stakeholder meeting. In the event, there was just one task group meeting. The second meeting will be a 'virtual' one. The proposals will go to Leadership Gloucestershire for signing off. The Shadow Board will start in October and will include a Chair of GP Consortia (presumably chair of commissioning group), a representative from Leadership Gloucestershire, the Accountable Officer for Gloucestershire County Council (GCC), a GCC Councillor, a representative from Local HealthWatch, the Director of Public Health, the Director of children's services and the Director of adult services. The Health and Wellbeing Board will commence in April 2012</p>	

6	<p><b>Host Report</b></p> <p><b>Financial Report</b> BarbaraPi presented the figures to the Board. Spend on target with no questions.</p> <p><b>External Evaluation</b> BarbaraP explained the Evaluation Trust was in the process of completing the final year of the 3 year LINK external evaluation. This was part of the original 3 year LINK contract and will include results of the membership survey.</p> <p><b>Gloucestershire LINK Annual Report</b> The report has been written, designed, printed and will be presented during the AGM on the 16<sup>th</sup> June.</p>	
7	<p><b>Communications and Community Engagement (CCE) Update</b></p> <p><b>Website</b> The current LINK website has caused some difficulties which have now been resolved. The deadline date for a new website is 1<sup>st</sup> August. The discussions around the design of the website are ongoing and members are involved. (4 LINK members came forward from Members event).</p> <p><b>Collecting Comments</b> Having a stand in the shopping arcades has been very successful and good comments have been collected. The plans for the Autumn-Winter engagement events are ongoing.</p> <p><b>The Communications Strategy</b> The Strategy is being worked on and it is expected a draft will be available for agreement at the July LSB meeting.</p>	
8	<p><b>Transition into HealthWatch</b></p> <p><b>Pathfinder proposal</b> It will be the end of July before it is known the application is successful. Gloucestershire has chosen to look at 'developing closer relationships with the community and voluntary groups within the county' so that their views could be fed into the Health and Wellbeing board.</p> <p><b>Transition into HealthWatch Stakeholder Group</b> Members of the LSB agreed that the group should consist of 12 members, to include 6 members of the LSB. 21 members applied so it will be the first 6 LSB members and first 6 members that applied. It was agreed that the members who were not successful would receive a copy of the notes of the meetings as would the remaining members of the LSB.</p>	

<p><b>9</b></p>	<p><b>Your NHS: Right Care, Right Time, Right Place</b></p> <p>NHS Gloucestershire has held both public and drop in events. LSB members that had attended the recent stakeholder event expressed dissatisfaction with the part that included putting the stickers onto the wall charts to express preferences of service. It was agreed that the Chair would discuss it with members of the Trust. The members asked if it was possible for the results of the consultation to be fed back to LINK.</p> <p>One member is concerned about the trauma proposals, particularly how the trust can have the right staff on call at all times who are trained up to the trauma standards. If Gloucestershire does not have a trauma site, then patients will have to go out of county.</p> <p>Dr Sally Pearson is attending a LINK members event to discuss the consultation and also the reduction in posts in the acute trust due to the efficiency savings target.</p>	<p><b>BarbaraM to discuss</b></p>
<p><b>10</b></p>	<p><b>Reports from Members</b></p> <p>Reports had been received from the following members'</p> <ul style="list-style-type: none"> <li>• Taras Kurylak – a meeting in Taunton regarding paediatric cardiac surgery</li> <li>• Albert Weager – Joint Health Overview and Scrutiny Committee</li> <li>• Bren McInerney – Self Harm and Suicide Prevention Task Group</li> <li>• Jenny Hincks – Visual Impairment Group</li> <li>• Barbara Marshall – End of Life Group / End of Life Care</li> </ul>	
<p><b>11</b></p>	<p><b>Any Other Business</b> <b>The Advocacy Strategy</b></p> <p>LINK has been asked to comment on this strategy. BarbaraM asked members to fill in the response and return it to the Host.</p> <p><b>Final Response to the Gloucestershire LINK Podiatry Report from Gloucestershire Care Services Podiatry Dept</b></p> <p>The final response has not been received from Care Services in spite of several reminders. The LSB agreed that the Task Group lead could write to Chris Boden and request a response</p>	<p><b>LSB members</b></p> <p><b>Peter</b></p>

12	<b>Date of Next Meeting</b> Wednesday 20 <sup>th</sup> July 2011 10.00am to 12.00noon	
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