

Gloucestershire Local Involvement Network (LINK)

LINK Stewardship Board Meeting

Wednesday 18th May 2011 5.00pm to 7.00pm

Attendees

Barbara Marshall Chair	Bren McInerney Vice Chair	Jenny Hincks
Judi Brown	Peter Mannion	Albert Weager
Robin Gascar	David Hearn	Pamela Dewick GRCC

1	<p>Welcome and Apologies Barbara welcomed everyone to the meeting. Apologies received from Christine Donald, Val Dyer, Judy Gazzard and Barbara Piranty.</p>	
2	<p>Declarations of Interest None</p>	
3	<p>Notes of LINK Stewardship Board Meeting held on 20th April 2011 It was agreed the notes were an accurate record of the meeting. GHNHSFT Quality Committee BM wrote to the Trust to say that, at present, LINK does not wish to have a place on the Quality Committee and that it would be reviewed again later in the year.</p>	
4	<p>Matters arising Governance Framework: a full set of the Governance Framework documents was distributed to the Board members. They were asked to contact the host if they found any anomalies. Quality Accounts: Gloucestershire Hospitals NHSFT: Gloucestershire LINK's final response to the Account has been forwarded to the Trust. 2gether FT: the first draft of the final response has been written and the original group have been asked to comment. The response has to be submitted by the 20th May. Care Services: The Quality Account has been received and members were asked to contact Pamela if they would like to be part of the working group to look at the response. Great Western Ambulance Service: the Quality Account is due this week for final response.</p>	

	<p>Revision of Registration Form:</p> <ul style="list-style-type: none"> • The proposed revised forms were distributed • A member asked why 'transgender' was not included in the list on the Monitoring form. It was agreed that LINK should also consider the nine Protected Characteristics in the Equality Act 2010 • It was also agreed that a person should be able to register using an email or postal address if they preferred • If someone provides an email address but not a postal address, LINK asks for the first part of the postcode in order to identify the postal district for monitoring purposes • It was agreed that the Monitoring form should show the heading 'Optional' • The group agreed to email any further comments to Pamela. 	
5	<p>Chairs Report</p> <ul style="list-style-type: none"> • The report had been distributed prior to the meeting • BarbaraM and JudyG attended the unscheduled Care Programme Board, to which GWAS did not send a representative. The group is now meeting bi-monthly. There had been much discussion about the Early Supported Discharge Team, in place for people who have suffered a stroke and are discharged into the community. It is not clear who they are, even though they are mentioned in the Quality Account. It appears they may have started in Gloucester and in the Forest of Dean, but it is difficult to see how they fit in with other community services. BM has written to find out. The Programme Board is working towards a single clinical point of access. BarbaraM and JudyG recently met with Mark Winch, an external consultant employed by the Trust, to look at it • BarbaraM met with Ingrid Barker, Chair of the proposed Social Enterprise Trust. She would like to give a presentation to LINK members about it. • JudiB would like an objection noted about the embargo put on an announcement that will be made on Monday 23rd May prior to the Health, Community and Care Overview and Scrutiny Committee. She suggested they will say they have communicated with the LINK, when in fact they have not <p>CQC Compliance Responsive Review Report</p> <p>The report showed 2 major and 2 minor concerns. GHNHSFT had two weeks in which to produce an action plan. BarbaraM queried the short time span for action with the Chief Executive. He had been assured that staff were confident about the actions and timelines.</p>	<p>BM to suggest date for training</p>

6	<p>Host Report</p> <ul style="list-style-type: none"> • BarbaraM presented the report on behalf of Barbara Pi. This report included the projected LINK budget for the transition year 2011/12 which has been approved by the Local Authority, incorporating the 7.5% reduction in allocation • The Gloucestershire LINK Annual Report has now been written and is currently in the design and print phase • The Annual General Meeting is on the 16th June at Gloucester Rugby Club 	
7	<p>Communications and Community Engagement (CCE) Update</p> <ul style="list-style-type: none"> • Bren referred the LSB to Item 6, Planning for District Events and whether the provision of food should be continued • The CCE group recommendation was that the proposed morning meetings in the rural areas be slightly shorter with refreshments but the two urban events remain as they are now, in the evening with food provided • BarbaraM did not agree with the proposal of an earlier time of 5.30pm as she felt many people would encounter problems with traffic and leaving work on time. The Board agreed and proposed this earlier time is trialled • BarbaraM talked the LSB through a proposed list of locations for the next phase of public events. • During the summer months, there will be LINK stands in shopping centres around the county. One member suggested that LINK has stands in the arcades during the Christmas period. A member commented that Cirencester Shopping Centre is closed in December for the Christmas markets <p>Annual LINK Comments Summary A summary of the year's comments collected had been distributed prior to the meeting. These are a selection of comments received, to enable the Board to identify trends occurring.</p>	
8	<p>Transition into HealthWatch Pathfinder Application</p> <p>Gloucestershire County Council has submitted an application to become a LINK pathfinder in partnership with Gloucestershire LINK. The timescale to prepare the proposal was extremely short and the results will not be known until the middle of June.</p> <p>The application focuses on LINK becoming more holistic, collecting views from groups as well as individuals and feeding these comments into the Joint Strategic Needs Assessment (JSNA). JudiB asked for thanks to be recorded for this positive move.</p>	

	<p>Health and Wellbeing Task Group BarbaraM has a seat on this group, chaired by Mark Hawthorne with other members consisting of 2 GPs, Jan Stubbings and the directors of Public Health, Children's Services and Adult Services. They have had one meeting. This will be followed by an expanded meeting of the Health and Wellbeing Executive group to discuss the proposals. There are specific people who have, by statute, to be on the group providing the Health Bill goes through in its current format. Consequently the structure could alter.</p> <p>Local HealthWatch Transition Working Group The Local Authority will have to decide which structure Local HealthWatch has. It was suggested that LINK members have the opportunity to discuss what structure they think is reasonable. BarbaraM proposed that LINK has a working group to look at the transition into HealthWatch. Following a long discussion, it was agreed that the working group should consist of 10-12 members, 50% of which should be LSB members and there should be several ongoing consultation events to keep the wider membership informed.</p>	<p>BarbaraM to write to LINK members</p>
<p>9</p>	<p>Workplan Topics from members event Members attending the recent Members' event agreed that the following subject areas should form part of the Work plan for 2011/12:</p> <ul style="list-style-type: none"> • A follow-up 'Enter and View' visit to Gloucestershire Royal Hospital to look at the Ambulance pathway • The stroke pathway • Access to health and social care services in deprived areas • Access to GP services for residents in Care Homes or the Discharge Pathway to Care Homes. It will be decided which one of these will be selected, following a discussion with GCPA (Gloucestershire Care Providers Association) <p>LINK representation on groups Invitations have not been received for the meeting of the Patient Transport Review and Outpatients Review groups. Barbara has written to Becky Parish at NHS Gloucestershire to get more information</p>	
<p>10</p>	<p>Reports from members</p> <ul style="list-style-type: none"> • Reports from members had been distributed prior to the meeting • ECP Project Board: AlbertW reported that this board had been absorbed into another group • GWAS Joint Working Group (JWG): the group are looking at possible pieces of work 	

	<ul style="list-style-type: none"> • Visual Impairment Task Group: The report is nearing completion 	
11	<p>Any Other Business</p> <ul style="list-style-type: none"> • Gloucestershire Health Debate on 19th May 2011: BarbaraM had spare tickets for LSB members who may wish to attend • Draft information leaflet for Social Care self-funders: LINK has been asked to comment on the leaflet. BarbaraM suggested it goes to Board members for comment. 	PD to circulate
12	<p>Date of Next Meeting 15th June 2011 at 10.00am at GRCC</p>	