

Gloucestershire Local Involvement Network (LINK)

**Stewardship Board Meeting
10th February 2010 at GRCC Community House**

Present:

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| Barbara Marshall (Chair) | Bren McInerney | Dave Peachey |
| Christine Donald | Albert Weager | Judi Brown |
| Robin Agascar | Nadia Novali | Barbara Piranty GRCC |
| Pamela Dewick GRCC | | |

Apologies:

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| Maureen Dore (Vice Chair) | Val Dyer | Peter Mannion |
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ACTION

1. Welcome and Apologies:

Barbara Marshall (Chair) welcomed everyone to the meeting. Apologies were received from Maureen Dore (Vice Chair) and Val Dyer.

There were no Declarations of Interest

2. Guest Speaker: Dr Frank Harsent

The Board meeting began with a presentation by Dr Frank Harsent, CEO of Gloucestershire Hospitals NHS Foundation Trust entitled "NHS: The Next Few Years". Copies of his presentation are available.

3. Notes of the LINK Stewardship Board Meeting held on 19th January 2010:

The notes were approved as correct by the members present.

4. Matters arising:

- BarbaraM had written officially to the Trust concerning ambulance handover times. She had received a response which stated that the Trust is having weekly meetings with the Ambulance service and NHS Gloucestershire
- Itexting and the LINK website: Pamela reported that the installation of Itexting had been delayed due to weather conditions preventing the engineer visiting GRCC. She

expected it to be installed before the next LSB meeting. The web site is currently being updated to include all of the Easy Read documents, the youth portal and the Forum page.

- DVD: Robin suggested contacting the Star Centre as they might be able to help produce a DVD.
- Ambulance Focus Group: the date has been changed to Thursday 25th February as Keith Scott was unable to attend on the original date
- Care Quality Commission: Andy Brand and Sheila Reynolds are due to visit the Board again in April. 30 replies have been received from the CQC questionnaire that was sent out. The responses will be fed back to the CQC.
- CAMHS: someone is still needed to work with Richard Townsend. RobinA and JudiB expressed an interest.
- Gender Dysphoria Policy: Steve Hams has been replaced by Eddie O'Neill. It is expected that the policy will be presented to the Board in March before it is taken to the Specialist Commissioning Group. This policy will have an impact on Other Interventions Not Normally Funded.

To ask Kevin Lee for advice

To find out whether the meetings are daytime or evening

5. Chairs Report:

- BarbaraM presented her written report to the Board members.
- **LD Members event:** the report on the recent LD event was in the process of being written up. The event was very successful.
- Health Community and Care Overview and Scrutiny Committee meeting: Barbara had recently attended a meeting when four of the Council members paid compliments to the LINK and its work.
- **Care Quality Commission Reference Group:** BarbaraM, MaureenD and Pamela recently attended a reference group event.
- **Members Training Event on 29th January:** this event, held in Churchdown Community Centre, had been well attended. Speakers were Fiona Jones and Carey Wallin. Copies of the Power Point presentations are available
- **Partners meetings:** These meeting have been held regularly since the LINK started. LINK feed views collected at the LINK events to participants as representatives of the Commissioners and Providers and they also exchange views with the LINK.

To send a copy of the Hospital Presentation to JudiB

BarbaraM to write report for the Board

6. Members Update:

Podiatry Group: BarbaraM led the first meeting of the Podiatry Group as PeterM was unwell. The meeting had gone well

Mental Health Focus Group: The LINK members attended the meeting on 28th January. They had a presentation from Debbie Furniss, Deputy CEO 2gether Foundation Trust, giving an overview of the present mental health services and their future plans for the service.

The positive and negative aspects of the present service were discussed by the group and six main themes were identified.

The top four topics were:

1. Awareness training and assessment
2. Prevention and early intervention
3. Emerging response times
4. Communication and continuity of care

These will be put forward to the LSB meeting in April for consideration as one of the task groups in 2010/11 LINK work plan.

Practice Based Commissioning: Peter presented a report of the meeting recently held in the Forest of Dean that he and Albert attended. A report on the next stage is expected at the next Forest Health Forum

**Pamela to
send invoices
to Hosts**

Report from Great Western Ambulance Service Joint Working Group (GWAS JWG): Alison Scott, Lead Commissioner with GWAS gave an interesting talk at the recent JWG meeting. The group resolved that the LINK, with the JWG, should be making inroads into the Commissioning talks, to establish their presence. It was agreed at the last meeting that invoices for the shared cost of providing Host support would be sent to the remaining six LINK Hosts.

7. Host Report:

BarbaraP presented her report to the members. The spend figure is on target .

BarbaraP explained that she had had the meeting with Mencap where a discussion had taken place around future funding of the post of co-ordinator for the Service User Forum. At the meeting BarbaraP asked that a written proposal is sent to the Host for the LSB to consider. This proposal was received the day before the LSB meeting and could therefore not be sent out to members prior to the meeting. BarbaraM presented hard copies of the proposal to the board members

Pamela to

and said she would forward them electronically for members to comment on by Friday 19th February. If any members had any queries about the proposal, they should contact BarbaraM or BarbaraP. A decision will be made based on those comments.

email the proposal to the Board members

8. Report from Communications and Community Engagement Group:

- Because the date of the last CCE group meeting had been changed, there was no report. The recent CCE public event at Hesters Way, Cheltenham had been rescheduled due to poor weather conditions.
- A second members event has been booked for 23rd March at the Thistle Hotel, Cheltenham. Speakers will be Mark Branton from the Adult Care Directorate and Becky Parish from NHS Gloucestershire who will talk about Commissioning. BarbaraM will also give an update of the progress achieved by the LINK since the last event.
- The 2nd Annual General Meeting has been booked for 23rd June at Gloucester Rugby Club

9. Governance Group Update:

The recent Governance group meeting approved six members to be Authorised Enter and View Representatives. Other members that expressed an interest are being processed through the system.

10. Quality Accounts:

A letter from the Department of Health had been circulated to the Board members prior to the meeting. It is clear that the Trusts will have to consult the LINK and OSC to ask for their comments to include in their Quality Accounts. They are required to allow 30 working days for the comments to be produced.

11. Election Update:

Voting papers for the election of the 2010/11 Stewardship Board will be sent to all members on the 17th February. The results of the election will be announced on the 5th March.

12. Any Other Business:

None

13. Date of Next Meeting:

Wednesday 3rd March at 10.00am at GRCC

