



	<ul style="list-style-type: none"> <li>• The discussion about including a summary of the figures and the percentages in the presented figures in the financial report is still ongoing</li> <li>• CCE Media Enquiries – the document now includes a statement stating a member who has specialised knowledge may be asked to participate</li> <li>• Big Care Debate: there is a website to visit to take part in the debate –</li> <li>• The Taunton event was cancelled due to lack of interest, although it was noted that Gloucester had booked places. Question about whether LINK members will be asked what topics they would like at South West Training events.</li> </ul>	<p><b>Pamela to email details to LSB members</b></p> <p><b>Pamela to ask Laura Borland</b></p>
<p><b>4.</b></p>	<p><b>Chairs Report:</b> BarbaraM presented her written report to the meeting. <b>World Mental Health Day:</b> BarbaraM had been asked to attend and talk about LINK. The event was not well attended. A Representative from the Alzheimer’s Society registered an interest in the LINK. <b>Making Life Better:</b> Bren had also attended this event. The Princess Royal was a guest in the afternoon. <b>VCS Strategy group:</b> BarbaraM gave a presentation to the this group on what the LINK had achieved and what the next steps are. Christina Snell suggested Age Concern would be interested in being involved with the proposed Discharge Task Group <b>Andy Gravells and Elizabeth Power:</b> met with BarbaraM and Maureen. Health Overview and Scrutiny Committee (HOSC) is now Health, Community and Care Scrutiny Committee (H,C&amp;CSC) and will look at both health and social care. The recent H,C&amp;CSC meeting included presentation by Peter Steele, and World Class Commissioning, and dental strategy.</p>	
<p><b>5.</b></p>	<p><b>Host Report:</b> Barbara Piranty presented finance figures for the period 1<sup>st</sup> April 2009 to 30<sup>th</sup> September 2009. Barbara pointed out that there is an additional costing code to reflect the cost of supporting the Great Western Ambulance Service Joint Working Group (GWAS JWG).</p>	

	<p>The Indemnity costs will be not as high as expected.</p> <p>Higos still have to confirm a letter and statement for members to send to their Insurance Companies. Once it has been agreed it will be sent to members.</p> <p>Quarter 2 Performance Meeting: Following a meeting with GCC, the template has been completed. Clare Davis will shortly complete the members feedback form.</p> <p>Honorarium: still being discussed with Chris Aston</p> <p>Staff: GRCC have appointed Louise Betts-Masters as the LINK administration assistant for 15 hours a week.</p> <p>Tom Davis will be helping as Research Assistant whilst a permanent post is appointed</p> <p>Researcher Post – to be advertised shortly</p> <p>.</p>	
<p>6.</p>	<p><b>Care Quality Commission (CQC):</b></p> <ul style="list-style-type: none"> <li>• <b>Working with LINKs</b> Barbara presented the official report of the 24<sup>th</sup> September event, prepared by the Care Quality Commission(CQC). The key messages on the front indicate where the CQC want to work with LINKs</li>   <li>• <b>Informing the CQC of problems</b> At the recent Governance group. there had been a discussion about problems reported to LINK about the distribution of medicines in the Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT) in the preceding twelve months. BarbaraM asked if the board would support writing formally to to the GHNHSFT with the concerns that had been brought to the attention of the LINK. There was unanimous agreement from the members present with this cause of action. It was also agreed that after the GHNHSFT had been given time to respond, a letter should also be written o NHS Gloucestershire as commissioners, and a report to the Care Quality Commission</li> </ul>	<p><b>Copies of the correspondence to be sent to all board members</b></p>
<p>7.</p>	<p><b>Communications and Community Engagement (CCE) Group Update:</b></p> <p>BarbaraM presented the report to the meeting.</p> <ul style="list-style-type: none"> <li>• LINK membership request:</li> </ul>	

	<p>The VCS Health and Wellbeing group wish to join LINK as a single group. The CCE group referred the request to the LSB for a decision. The group is, according to their Terms of Reference, one of a number of issue based groups that form the structure of the Gloucestershire Assembly.</p> <p>Following a discussion, it was AGREED that information would be sent to LSB members about the group including the Terms of Reference together with copies of correspondence, and brought back for further discussion.</p> <ul style="list-style-type: none"> <li>• BarbaraM was at a recent VCS Health and Wellbeing meeting. They had suggested they would like a regular update from LINK at their meetings.</li> <li>• <b>Advertising proposals:</b> The CCE group had agreed to advertise on the rear of buses. The original quote covered 38 buses, 5 in Stroud, the remaining between Gloucester and Cheltenham. NHS Gloucestershire and Gloucestershire Hospital are running similar schemes.</li> <li>• <b>HEART FM advertising:</b> The CCE had also agreed that the final three CCE events in 2010 would be advertised on HEART FM, reaching over 100,000 listeners each having the opportunity to hear the message several times</li> </ul> <p>The LSB agreed to both proposals</p>	<p><b>To discuss at the December LSB meeting</b></p>
<p><b>8.</b></p>	<p><b>Governance Group Update:</b> The Group has been continuing to look at Enter and View documentation. The documents will be resent to the Governance Group once any changes have been made and returned to the LSB for agreement as soon as possible.</p>	
<p><b>9.</b></p>	<p><b>Workplan:</b></p> <ul style="list-style-type: none"> <li>• <b>Workplan Representation Grid</b> The updated list was presented to the members present. Concern was expressed by members about the blanks on</li> </ul>	<p><b>To be discussed with the Partners</b></p>

	<p>the document, eg the location, frequency and dates of meetings.</p> <ul style="list-style-type: none"> <li>• <b>Task and Focus Groups</b>  <b>Access to Dentistry from Care Homes group:</b> Judi had asked about extending the group to include disabled access to dentistry as this will be a requirement on new tenders. <p><b>Mental Health Focus Group:</b> the first meeting has been planned for 28<sup>th</sup> January 2010</p> </li> </ul>	
10.	<p><b>Members Update:</b></p> <p><b>a. GWAS JWG:</b>  There was nothing to report their meetings are bi-monthly. There will be a report for the next LSB meeting</p> <p><b>b. Members Report from meetings attended:</b>  Copies of a Members Update report received since the October LSB meeting was presented.</p> <ul style="list-style-type: none"> <li>• <b>Neurological reference group</b> attending by Christine Donald. The review is a pilot scheme. Caroline Byrt has now left the project and is to be replaced. BarbaraM and ChristineD had attended the reference group to give an explanation of the role of LINKs with a view to a LINK representative subsequently joining the group.</li> </ul> <p><b>Ermin House:</b> a small 12 bedded respite care for people with serious respite care. The number of beds has been reduced and no one was told about it beforehand, although there have been discussions over several months. An apology had been given that there had been no LINK involvement</p> <p><b>c. Service User Carer Best Practice Committee:</b>  Nadia advised that the meeting scheduled for October had been cancelled.</p>	
11.	<p><b>Any Other Business:</b></p> <ul style="list-style-type: none"> <li>• <b>Information on Website</b>  Currently only the agenda and meeting notes are published on the website. Following a discussion it was agreed that the Chairs report and the CCE report should be published</li> </ul>	<b>Pamela to action</b>

	<p>as well. It was agreed that information about the focus groups and task groups could also be published</p> <ul style="list-style-type: none"> <li>• Putting People First document – given for information (needs name and date?)</li> </ul> <p>A member shared that there are real concerns about the way that Putting People First is being acted on and needs significant changes to the project. BM and Nadia went to a development day on PPF, facilitated by Nick Crosby from “In Control”. Which was followed by a board meeting.</p> <p>Count Me In Tewkesbury is a £2.4mill project for the people of Tewkesbury. It appears that the project is being rolled out to Tewkesbury Borough rather than Tewkesbury Town. It is difficult to get any information about what is going on. The steering group has not met since July.</p>	
12.	<p><b>Date of Next Meeting:</b> Wednesday 2<sup>nd</sup> December at 10.00am</p>	